

LINDSBORG CITY COUNCIL
Lindsborg City Hall
May 16, 2022–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT:

Clark Shultz, John Presley, Kirsten Bruce, Rick Martin, Tanner Corwin, Blaine Heble

COUNCILMEMBERS ABSENT:

Corey Peterson, Rebecca Van Der Wege, Emile Gallant

OTHERS PRESENT:

Kristi Northcutt, Roxie Sjogren, Zach Strella, Beth Ferguson, Jordan Jerkovich, Lucas Neece, Chris Lindholm, David Hay, Chief Mike Davis, Holly Lofton, Michael Bernstrom, Suzanna Swenson, Kathy McGrady, Judy Murphy

The meeting was called to order at 6:30 p.m. by Mayor Shultz, followed by the pledge of allegiance.

PUBLIC INPUT:

There was no public input.

AMENDMENTS TO THE AGENDA:

There were no amendments to the agenda.

MAYOR'S REPORT:

Mayor Shultz proclaimed May 15-21 as Emergency Medical Services Appreciation Week.

Mayor Shultz shared that the Lindsborg News Record has now been in print for over 100 years and recognized past notable employees including Marlin Fitzwater, Marty Hardy, and John Marshall. Two News Record employees, Angela Rider and Andrea Evans, recently have won awards from the Kansas Press Association.

CONSENT AGENDA:

Councilmember Kirsten Bruce moved to approve the minutes from the May 2, 2022, regular Council meeting, Payroll Ordinance 5359, and Purchase Order Ordinance 5360. Motion seconded by Council President Rick Martin and passed 5-0 by roll call vote.

APPOINTMENTS:

Councilmember Blaine Heble moved to approve the appointment of Chad Moore to the Convention & Visitor's Bureau Board and Doug Talbott to the Lindsborg Housing Authority. Seconded by Council President Rick Martin and passed 5-0 by voice vote.

PLANNING AND ZONING:

Community Development Director Jordan Jerkovich shared that the next meeting will be Tuesday, May 24 at 6 p.m. They will discuss required front yard fence height variance and Sec. 50-578 regarding appearance guidelines for the C2 retail district.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

2023 Library Funding Request

Library Director Suzanna Swenson shared highlights of the Lindsborg Community Library's budget requests.

Amending City Fee Schedule-Ordinance No. 5361

Ordinance No. 5361 would amend the city fee schedule for fees related to sidewalk cafes, electric rates, building permits, and sign permits.

The changes made to the city fee schedule have been marked with red lines; the following changes have been highlighted in yellow.

- For the Sidewalk café license, staff added the initial fee that appears on the application (no change in the rate) and added a renewal fee instead of requiring the business owner to complete the entire license application process every year.
- Ordinance No. 5332 established electric rates through 2026; the city fee schedule has now been updated to include the rates for 2022.
- Under zoning, staff has added a fee of \$25.00 for both fence and sign permits.

Councilmember Blaine Heble moved to approve Ordinance No. 5361 amending the City Fee Schedule. Seconded by Councilmember John Presley and passed 5-0 by roll call vote.

Upper Story Rural Housing Incentive (RHID)-Resolution 09-2022

The Community Development Department conducted an update of the Lindsborg Housing Needs Analysis in February 2022. The update demonstrated a shortage in quantity, quality, and affordable housing for working, moderate-income families despite development activity from the private sector. Importantly, the shortage in quantity, quality and affordable housing is a substantial deterrent to the current and future development of Lindsborg's economy and enrollment at Smoky Valley Public Schools. Some of the potential benefits of the district include: (1) increased quantity, quality, and affordability of housing downtown and throughout the community; (2) increased spending in downtown businesses from downtown residents; and (3) increased availability of working age adults for downtown businesses.

To encourage the renovation and construction of more housing and quality and affordable housing, the Community Development Department is recommending the establishment of a Rural Housing Incentive District (RHID) in the (C-2) Retail Business District. The establishment of an Upper Story RHID will provide necessary financial incentives to renovate the existing downtown housing units, while also providing incentive for the development of new housing units. This action aligns with the stated goals in the recently adopted Comprehensive and Strategic Plans (2021), including:

- Neighborhoods & Housing – Goal 1: Create quality neighborhoods that provide our residents with the highest quality of life.
- Neighborhoods & Housing – Goal 2: Support a range of housing types and prices to meet the market demand and resident needs
- Land Use & Community Design – Goal 1: Promote growth and development that is sustainable, responsible, and meets the needs of future generations.

Councilmember Kirsten Bruce moved to pass Resolution No. 09-2022 making certain finds and determinations as to the need for the housing within the city of Lindsborg, Kansas and setting forth the legal description of real property proposed to be designated as an Upper Story Rural Housing Incentive District within the city. Seconded by John Presley and passed 5-0 by roll call vote.

Encryption for Emergency Medical Services and Fire Department Radios

In 2018, McPherson County entered a contract to implement a new county-wide radio system using a regulated public safety P-25 radio system. As a result, Lindsborg Public Safety made a substantial investment in new radio equipment for Police, Fire and EMS. At the time the new radio equipment was purchased, encryption capabilities for the county radio system had not been resolved, therefore no encryption software was purchased

for the radios. The county then made the decision to require AES encryption on all police communication radios and some fire and EMS radios.

AES encryption software already has been purchased through Motorola for the Motorola police radios. Now there is a need to purchase AES encryption software through Motorola for selected Motorola Fire and EMS radios.

A quote was obtained to encrypt seven (7) portable and two (2) mobile radios for EMS; this came in at a cost of \$504.60 per radio plus a one-time upgrade charge of \$57.50 for a total price of \$4,598.90.

The second quote to encrypt four (4) portable and two (2) mobile radios for Fire came in at a cost of \$504.60 per radio plus a one-time upgrade charge of \$57.50 for a total price of \$3,085.10.

Councilmember Tanner Corwin moved to approve the purchase of AES encryption software and upgrade charges for EMS radios in the amount of \$4,598.90 and for Fire radios in the amount of \$3,085.10. Seconded by Blaine Heble and passed 5-0 by roll call vote.

Wastewater Treatment Plant Gate Operator

The gate operator for the main gate at the Wastewater Treatment Plant (WWTP) has not worked properly for any consistent length of time since it was installed. Technicians have been on site and worked on it several times through the years—adjusting and replacing various components—and there are still issues. Plant personnel routinely need to either scale the fence or walk around and open one of the manual gates to enter the plant. They then determine what is malfunctioning with the operator or simply place it into manual mode until they have time to work on it. This is inconvenient when they need to get into the plant during normal hours, but it is problematic and potentially dangerous during storms.

It has been budgeted for this year to replace the operator to eliminate this ongoing issue. Bids were requested from Overhead Door, Cheney Door Company, and Reddi Fence. Cheney Door and Reddi Fence looked at the gate and each submitted a proposal to install a new operator, replace the four main rollers, and supply additional opener remotes.

Council President moved to approve the quote from Cheney Door Company to replace all four cantilever rollers and install and adjust a new gate operator for \$5,842.00. Seconded by Councilmember Blaine Heble and passed 5-0 by roll call vote.

EXECUTIVE SESSION:

There was no executive session.

OTHER:

City Administrator Kristi Northcutt shared that there would be an open house on Friday from 9 a.m.-noon at the EMS building. She also shared that the Lindsborg Child Development Center open house would be Sunday from 3-7 p.m. The public is invited to attend both events.

City Attorney Zachary Strella informed the Council that he had received a call from Jim Kaup, whose background is in municipal law, particularly land use, restrictions, variances, etc. He is retiring and doing a “farewell tour” and wanted to know if Lindsborg would be interested in a four-hour session for roughly \$2000; he last gave a presentation to Lindsborg in 2013 or 2014. The City Administrator will follow up on this item.

ADJOURNMENT:

Councilmember Kirsten Bruce moved for adjournment, seconded by Council President Rick Martin, and passed 5-0. Meeting was adjourned at 7:12 p.m.

Respectfully Submitted,

Roxie Sjogren, CMC
City Clerk